



HAMILTON RURAL FIRE DISTRICT
NOTICE OF A BOARD OF TRUSTEES

Meeting Agenda

Date: September 11th, 2024

Time: 5:30 pm

**Place: 365 Skalkaho Highway
Hamilton, MT 59840**

1. CALL TO ORDER

2. ROLL CALL (X-PRESENT, A-ABSENT, E-EXCUSED)

___ Vice-Chair Adams

___ Secretary/Treasurer Brady

___ Trustee Campbell

___ Trustee Huus

___ Chair Suenram

3. Public Comment (for items not on the agenda) – A fundamental element of democracy is the right of citizens to address their elected representatives, therefore any citizen may provide written or verbal public comments during this time that are within the subject matter jurisdiction of the Board of Trustees. No Board action or discussion shall be taken on public comment and comments shall be limited to three (3) minutes per person.

4. CONSENT ITEMS: Consent items are non-controversial and can be acted upon at one time without discussion. **Any member of the Board may pull any consent item for discussion and separate action.**

- a. Approval of AGENDA
- b. Approval of the MINUTES from August 14th, 2024 – a regular scheduled meeting and July 15th, 2024– a special meeting
- c. Approval of warrants and financial report for July/August

Charter Spectrum	Internet	\$ 104.94
Skycog	Hosting – inv	\$15.00
Century Link	Phone	\$125.20
Ravalli Electric	Utilities	\$165.20

Northwestern Energy	Utilities- Charlos & Skalkaho (bills available on 10th)	\$TBD
Visa	Microsoft, Conference registrations, Quick books renewal	\$1920.55
Stacy Oren	Cleaning – Skalkaho & Charlos	\$150.00
Ronda Taggart	Admin Bookkeeping	\$811.25
Sula Peak Repair & Lawn	Mowing & spraying weeds – Charlos & Skalkaho	\$1100.00
MT Truck Works	7321	\$1270.45
Northridge Fire Equipment	Wildland boots	\$333.77
Fire Catt, LLC	Hose testing	\$1820.00
Carquest	7122, 7103, supplies	\$128.90
Eckert's Patriots Pumpers	Charlos septic pump	\$700
Curtis	Flow testing	\$1419.00
City of Hamilton	1 st Qtr ILA	\$53,871.51
Ravalli County	Repeater Lease – TBD Delayed until invoice received per Trustee Brady	\$0
Downing Mountain Lodge	1 month repeater lease - prorated	\$126.68
Jerry Wessels/Les Schwab	7221 – new tires	\$1794.58
Energy Partners Propane	Propane - Charlos	\$533.04

5. CORRESPONDENCE AND COMMUNICATIONS

a. Premium Refund -VFIS

6. TRUSTEES REPORTS

7. VOLUNTEER FIRE ASSOCIATION REPORT

8. FIRE CHIEF'S REPORT

- a. **Chiefs Report**

9. DISCUSSION AND DECISION

- a. **Final Budget** – Chairman Suenram
 - 1. Trustee Adams' Bid for Storage Building
 - 2. Trailer for UTV & Skid steer
- b. **Propane Contract** – Trustee Huus
- c. **Roster** – Chairman Suenram
 - 1. Kate's List
 - 2. VFCA Handbook
 - 3. Draft Interim Fire Chief Position Description
 - 4. Draft Firefighter Position Description

10. DISCUSSION ON:

- a. **Board Packet/Agenda** – Chairman Suenram

11. UPDATE ON:

- a. **Tax Roll Audit** – Trustee Brady
- b. **Increased Credit Card Limit** – Trustee Brady
- c. **Status of Lost Horse Annexation** – Chairman Suenram
- d. **Streamline Website** – Chairman Suenram
- e. **New Fire Station Location & ISO Audit** – Trustee Brady
- f. **Repeater Site Contract / Move** – Trustee Brady
- g. **Montana Fire Trustees Conference & NAEFO Conference Registrations** – Chairman Suenram

12. ANNOUNCEMENTS:

13. NEXT MEETING: The next scheduled meeting will be on October 9th at 5:30 pm at the Skalkaho Station

14. ADJOURNMENT