



**HAMILTON RURAL FIRE DISTRICT**  
**NOTICE OF A BOARD OF TRUSTEES**

**Meeting Agenda**

**Date: October 9th, 2024**

**Time: 5:30 pm**

**Place: 365 Skalkaho Highway  
Hamilton, MT 59840**

**1. CALL TO ORDER**

**2. ROLL CALL (X-PRESENT, A-ABSENT, E-EXCUSED)**

\_\_\_ Vice-Chair Adams

\_\_\_ Secretary/Treasurer Brady

\_\_\_ Trustee Campbell

\_\_\_ Trustee Huus

\_\_\_ Chair Suenram

**3. Public Comment (for items not on the agenda)** – A fundamental element of democracy is the right of citizens to address their elected representatives, therefore any citizen may provide written or verbal public comments during this time that are within the subject matter jurisdiction of the Board of Trustees. No Board action or discussion shall be taken on public comment and comments shall be limited to three (3) minutes per person.

**4. CONSENT ITEMS:** Consent items are non-controversial and can be acted upon at one time without discussion. **Any member of the Board may pull any consent item for discussion and separate action.**

- a. Approval of AGENDA
- b. Approval of the MINUTES from September 11th, 2024 – a regular scheduled meeting
- c. Approval of warrants and financial report for August/September

Charter Spectrum	Internet	\$ 104.94
Skycog	Annual domain renewal	\$34.20
Century Link	Phone	\$125.20

Ravalli Electric	Utilities	\$147.00
Northwestern Energy	Utilities- Charlos & Skalkaho (bills available on 10th)	\$TBD on 10th
Visa	Repeater move, Microsoft, propane, postage stamps, paper shredder for office	\$2510.98
Stacy Oren	Cleaning – Skalkaho & Charlos	\$150.00
Ronda Taggart	Admin Bookkeeping	\$605.00
Sula Peak Repair & Lawn	Mowing & spraying weeds – Charlos & Skalkaho	\$800.00
HVFD	Pallet water (split w/City)	\$418.32
406 Clean Slate	Pressure washing at Station 2 & 3	\$1737.75
MT Fire Trustees Assoc	(3) conference registrations	\$750.00
Culligan	Station 2 services	\$206.05
Mike Huus	Reimbursement – travel/meals expenses to NAEFO conference in Vegas	\$981.03
Bruce Suenram	Reimbursement – travel/meals expenses to MFTA conference	\$685.62
Nathan Brady	Reimbursement – travel/meals expenses MFTA	\$429.20
Ravalli County	Repeater Lease – TBD Delayed until invoice received per Trustee Brady	\$0
Evans' Ace	supplies	\$55.53
Mission Valley Security	Monitoring – Station 2 & 3	\$123.00
Best Fire Equipment	Reimbursement for flags purchased for Station 2 & 3	\$140.00

**5. CORRESPONDENCE AND COMMUNICATIONS**

**6. TRUSTEES REPORTS**

- a. **NAEFO** – Trustee Huus and Chair Suenram
- b. **MFTA** – Trustees Campbell, Brady and Chair Suenram

**7. VOLUNTEER FIRE ASSOCIATION REPORT**

**8. FIRE CHIEF'S REPORT**

- a. **Chiefs Report**

**9. DISCUSSION AND DECISION**

- a. **Board Packet / Agenda** – Chairman Suenram
- b. **dot gov Domain Name** – Chairman Suenram
- c. **Discussion / approval of pressure washers/hot water heaters** – Trustee Brady

**10. DISCUSSION ON:**

**11. UPDATE ON:**

- a. **Tax Roll Audit** – Trustee Brady
- b. **Increased Credit Card Limit** – Trustee Brady
- c. **New Fire Station Location & ISO Audit** – Trustee Brady
- d. **Montana Fire Trustees Conference & NAEFO Conference Registrations** – Chairman Suenram
- e. **Bid / Building Sketch for Storage Building** – Trustee Adams
- f. **Roster** – Chairman Suenram
  - 1. Kate's List
  - 2. VFCA Handbook
  - 3. Draft Interim Fire Chief Position Description
  - 4. Draft Firefighter Position Description

**12. ANNOUNCEMENTS:**

**13. NEXT MEETING:** The next scheduled meeting will be on November 13th at 5:30 pm at the Skalkaho Station

**14. ADJOURNMENT**