HAMILTON RURAL FIRE DISTRICT
BOARD OF TRUSTEES MONTHLY MEETING
Date: October 21st Meeting Minutes

1. **CALL TO ORDER**
    a. **Chairman Suenram called the meeting to order at 5:30 pm**
2. **ROLL CALL (X-PRESENT, A-ABSENT, E-EXCUSED**

____ X Chair Suenram

____ X Vice-Chair Adams

____ X Secretary/Treasurer Brady

____ A Trustee Campbell

____ X Trustee Huff

Guests present include Chief Tyson Woods, Assistant Chief Tony Sisson

3. **Public Comment (for items not on the agenda)** – A fundamental element of democracy is the right of citizens to address their elected representatives; therefore, any citizen may provide written or verbal public comments during this time that are within the subject matter jurisdiction of the Board of Trustees. No Board action or discussion shall be taken on public comment and comments shall be limited to three (3) minutes per person.

4. **CONSENT ITEMS:** Consent items are non-controversial and can be acted upon at one time without discussion. ***Any member of the Board may pull any consent item for discussion and separate action.***
    a. Approval of AGENDA
    b. Approval of the MINUTES from September 9th and September 16th – a regular scheduled meeting and a special meeting.
    c. Approval of warrants and financial report for August / September

Trustee Brady made a motion to approve agenda, minutes and warrants from September 9th and 16th. Trustee Adams seconded the motion. Motion was approved.

Charter Spectrum	Internet	$121.32	Ck#104068
Century Link	Phone	$132.85	Ck#104069
Ravalli Electric	Utilities	$172.41	Ck#104070
Northwestern Energy	Utilities- Charlos & Skalkaho (bills available 9-10th)	$293.51	Ck#104071
Farmers: Visa	MT Fire Chiefs Registration	$875.00	Ck#104073
Visa – Card 3255	Microsoft, fees	$146.98	Ck#104072
Stacy Oren	Cleaning - Skalkaho & Charlos	$150.00	Ck#104074
Ronda Taggart	Admin Bookkeeping	$618.75	Ck#104075
Sula Peak Repair & Lawn	Mowing – Charlos & Skalkaho	$1125.00	Ck#104076
Mission Valley Security	monitoring	$123.00	Ck#104077
JFV Construction	Progress payment on storage building	$65,000	Ck#104078
Browns Septic	Septic pump	$375.00	Ck#104079
Carquest	7313	$8.53	Ck#104080
NW Fire Services	7113, 7221, 7321, 7311	$3422.96	Ck#104081
Hamilton Automotive	7103, 7113	$1115.12	Ck#104082
Perspective Design Studio	Skalkaho storage building plan revisions	$100.00	Ck#104083
Bitter Root Laundry	Absorbent	$1921.37	Ck#104084
Custom Plumbing	Charlos Station	$457.70	Ck#104085

Skycog	Annual domain name renewal	$34.20	Ck#104086
MT Fire Alliance	Supporting dues	$2000.00	Ck#104087
Precision Landscapes	Station 2 & 3	$140.00	Ck#104088

5. **CORRESPONDENCE AND COMMUNICATIONS** - none

6. **TRUSTEES REPORTS**
   a. Station 2 sign will be put up soon
   b. Trustee Huff and Chairman Suenram attended conference, gave an update
   c. Airport board meeting update by Chairman Suenram
   d. Trustee Brady meeting with owners of potential Westside location and giving tour of stations

7. **VOLUNTEER FIRE ASSOCIATION REPORT**
   a. Awards Banquet will be March 6th, 2027

8. **FIRE CHIEF'S REPORT**
   a. **Chief's Report - Chief Tyson Woods;** reviewed calls, reviewed applicants, request to city finance officer regarding wildland, billing for gas line calls, Nov 4th updating city council on growth and number of calls

9. **Assistant Chief's Report**
   a. NW Fire services invoices were from July / August, reviewed them, Slade is behind on billing
   b. Pump testing went well

10. **DISCUSSION AND DECISION**
    a. **Review and Discuss Subdivision Evaluation Document** – Chairman Suenram; Trustee Adams made a motion to approve subdivision document, seconded by Trustee Brady. Motion passed.
    b. **Administrative Assistant Position** – Chairman Suenram
       1. **Application Approval** – Trustee Huff made a motion to approve, seconded by Trustee Adams. Motion passed.
       2. **Announcement Approval** – Motion to approve announcement by Trustee Brady, seconded by Trustee Huff. Motion passed.

c. **Virtual Meeting Policy Edits** – Chairman Suenram; nothing new
d. **Join Sourcewell** – Chairman Suenram; Discussion ensued regarding the Sourcewell account. Motion was made by Trustee Brady to join Sourcewell, seconded by Trustee Huff. Motion passed.

11. DISCUSSION ON

12. UPDATE ON:

a. **District Operations** – Chairman Suenram; General discussion of fire district operations.

13. **ANNOUNCEMENTS** - none

14. NEXT MEETING: The next scheduled meeting will be on November 11th at 5:30 pm at the Skalkaho Station

15. ADJOURNED

Meeting adjourned at 6:03 pm

Approved by:

Bruce Suenram

Board Chairman

Secretary/Treasurer